RECORD OF TIME OF ARRIVAL AND DEPARTURE FROM BUILDINGS (DURING SECURITY HOURS)

BUILDING

YEAR

MONTH

DATE (a)	PRINT NAME (Last - First - Initial) (b)	SIGNATURE (c)	AGENCY OR FIRM (d)	ROOM NUMBER (e)	PURPOSE OF VISIT (f)	SEE FOOTNOTE* (g)	TIME OF ARRIVAL (h)	TIME OF DEPARTURE (i)

* Federal Protective Service and Contract Administration personnel, when conducting an investigation, must place an "X" in this column.

(Continue on reverse)

DATE (a)	PRINT NAME (Last - First - Initial) (b)	SIGNATURE (c)	AGENCY OR FIRM (d)	ROOM NUMBER (e)	PURPOSE OF VISIT (f)	SEE FOOTNOTE* (g)	TIME OF	
							ARRIVAL (h)	DEPARTURE (i)

* Federal Protective Service and Contract Administration personnel, when conducting an investigation, must place an "X" in this column.