FLEXIPLACE RENEWAL AGREEMENT

This is to certify that the work-at-home/telecommunicating center agreement, dated

_____ to _____ , between _____
(Employee)

General Services Administration, is extended. The new arrangement will last one year
(Agency)

commencing on _____ and ending on _____.

The employee and supervisor certify that the arrangement is mutually beneficial. Both parties understand that applicable policies, procedures and criteria contained in the original agreement remain in effect.

SUPERVISOR	DATE	EMPLOYEE	DATE

COMMENTS