CORRESPONDENCE ROUTING SLIP

FOR SIGNATURE OF	CONTROL NUMBER
ADDRESSEE	DUE DATE

ROUTE

CORRESPONDENCE SYMBOL	DATE		INITIAL
	IN	OUT	
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			

GENERAL SERVICES ADMINISTRATION **GSA** FORM **3400** (REV. 1-83)