

IMPORTANT INFORMATION



For your convenience, the General Services Administration will now accept MasterCard and Visa for settlement of lease payments.

Lessees who wish to pay by credit card must preauthorize the use of their MasterCard or Visa by filling out the information below. Your preauthorized credit card number will be charged by the GSA, Office of Finance on the date the payment is due.

If you choose the option of payment by credit card, please call (817) 334-2427, or fill out the information below and return to:

General Services Administration
Accounts Receivable Branch (7BCRP)
819 Taylor Street
Fort Worth, TX 76102

If at any time you wish to discontinue payment by credit card and return to payment by check or money order, notify the address above in writing at least 14 days prior to the next payment due date.

CREDIT CARD COLLECTION - LEASES

PRIVACY ACT NOTICE:

Information provided in connection with payment by credit card will be used solely to effect payment through the appropriate banking or other financial institutions.

I HEREBY AUTHORIZE GENERAL SERVICES ADMINISTRATION TO CHARGE MY CREDIT CARD NUMBER FOR THE AMOUNT SHOWN ON LEASE NUMBER ON DATE PAYMENT IS DUE AS SPECIFIED IN THE AGREEMENT.	AMOUNT OF PAYMENT \$ _____ per payment
LEASE NUMBER _____	

CARDHOLDER INFORMATION

CREDIT CARD	CREDIT CARD NUMBER	EXPIRATION DATE OF CARD
<input type="checkbox"/> MASTERCARD		
<input type="checkbox"/> VISA		
AUTHORIZED SIGNATURE TELEPHONE NUMBER <input type="checkbox"/> FTS _____ <input type="checkbox"/> COMMERCIAL _____	PRINT CARD HOLDER'S NAME AS IT APPEARS ON THE CREDIT CARD DATE	