REAL PROPERTY ACQUISITION ADVICE

1. REAL PROPERTY IDENTIFICATION NO.	2. DATE PREPARED

3. TO:	4. FROM:

5. BUILDING NAME	6. CITY

7. ADDRESS OR LOCATION	8. STATE

		9. DATE ACQUIRED	10. DATE ADDITIONAL LAND ACQUIRED	11. ACQUISITION COST
REAL PROPERTY	PURCHASE OR CONDEMNATION TRANSFER OR EXCHANGE	a.	a.	$
		b.	b.	12. FAIR MARKET VALUE

DESCRIPTION OF PROPERTY

	13. NO. OF STORIES	14. AREA (Square feet/Square meter)		
BUILDING		a. GROSS	b. NET ASSIGNABLE	c. TOTAL NET

15. LAND (Location and area)

16. REMARKS

17. PREPARED BY (Signature)	18. APPROVED BY (Signature)