

**PUBLIC BUILDINGS SERVICE  
CUPBOARD STOCK ALLOWANCE LIST**

PBS FIELD OFFICE

PBS AREA OFFICE

BUILDINGS NAME AND NUMBER

DATE LIST PREPARED

LINE ITEM NO.	STOCK NO.	DESCRIPTION	UNIT OF ISSUE	UNIT ISSUE PRICE	QUANTITY			APPROVED VALUE OF CUPBOARD STOCK	QTY-NOT NEEDED FOR THIS BLDG.	FURTHER UTILIZATION OR DISPOSAL ACTION BY BMD
					TOTAL ON HAND	REQUIRED				
						MAXIMUM	MINIMUM			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)

PBS BUILDING MANAGER (Signature)

DATE

BMD APPROVAL (Signature)

DATE

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