

**FEDERAL PROCUREMENT DATA SYSTEM (FPDS)  
INDIVIDUAL CONTRACT ACTION REPORT (ICAR) (SF 279)**

- NOTE: 1. For this form, column 1 defines the item name and description if appropriate.  
 2. For this form, column 2 depicts the item number for the item name (column 1).  
 3. For this form, enter the appropriate response in column 3.  
 4. For this form, blank item # means subheading information only.

<u>ITEM NAME</u>	<u>ITEM #</u>	<u>RESPONSE</u>
REPORTING AGENCY (FIPS 95)	1.	
CONTRACT NUMBER	2.	
MODIFICATION NUMBER	3.	
CONTRACTING OFFICE ORDER NUMBER	4.	
CONTRACTING OFFICE CODE	5.	
ACTION DATE (YYYYMM)	6.	
TYPE OF DATA ENTRY A. = Original, B. = Deleting, C. = Correcting	7.	
REPORT PERIOD (YYYYQ)	8.	
KIND OF CONTRACT ACTION A = Initial Letter Contract, B = Definitive Contract Superseding Letter, C = New Definitive Contract, D = Purchase Orders/BPA Calls Using Simplified Acquisition Procedures, E = Order Under Single Award Indefinite Delivery Contract, F = Order Under BOA, G = Order/ Modifications Under Federal Schedule Contract, H = Modification, J = Termination for Default, K = Termination for Convenience, L = Order Under Multiple Award Contract, Z = Initial Load of Federal Schedule Contract	9.	
DOLLARS OBLIGATED OR DEOBLIGATED THIS ACTION (in 000)	10.	
TYPE OF OBLIGATION A = Obligated, B = Deobligated	11.	
PRINCIPAL PRODUCT OR SERVICE CODE	12.	
PRINCIPAL NORTH AMERICAN INDUSTRY CLASSIFICATION SYSTEM	13.	
COMMERCIAL ITEM ACQUISITION PROCEDURES Y = Yes, N = No	14.	
CONTRACTOR NAME	15.	
CONTRACTOR IDENTIFICATION NUMBER (DUNS)	16.	
PRINCIPAL PLACE OF PERFORMANCE (FIPS 55) State City	17A.	
FOREIGN COUNTRY (FIPS 10)	17B.	
CONTRACT FOR FOREIGN GOVT. OR INTERNATIONAL ORGANIZATION Y = Yes, N = No	18.	
USE OF EPA DESIGNATED PRODUCTS A = EPA-designated products or products were purchased and all contained the required minimum recovered material content, B = EPA-designated product or products were purchased without the required minimum recovered material content and a justification was completed based on inability to acquire the products(s) competitively within a reasonable time, C = EPA-designated product or products were purchased without the required minimum recovered material content and a justification was completed based on inability to acquire product(s) at a reasonable price, D = EPA-designated product or products were purchased without the required minimum recovered material content and a justification was completed based on inability to acquire the product(s) to reasonable performance standards in the specifications, E = No EPA-designated product(s) were required.	19A.	
USE OF RECOVERED MATERIAL AND WASTE REDUCTION CLAUSES A = Recovered Material and Waste Reduction Clauses, B = No Clauses Included	19B.	
PERFORMANCE-BASED SERVICE CONTRACTING (PBSC) Y = Yes, N = No	20.	
BUNDLING OF CONTRACT REQUIREMENTS Y = Yes, N = No	21.	
COUNTRY OF MANUFACTURE (FIPS 10)	22.	

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<b>ITEM NAME</b>	<b>ITEM #</b>	<b>RESPONSE</b>
<b>SYNOPSIS OF THIS PROCUREMENT PRIOR TO AWARD</b> A = Synopsized Prior to Award, B = Not Synopsized Due to Urgency, C = Not Synopsized for Other Reasons, D = Not Synopsized Under the SBA/OFPP Waiver Pilot	23.	
<b>TYPE OF CONTRACT OR MODIFICATION</b> A = Fixed Price Redetermination, J = Fixed Price, K = Fixed Price with Economic Price Adjustment, L = Fixed Price Incentive, R = Cost Plus Award Fee, S = Cost - No Fee, T = Cost Sharing, U = Cost Plus Fixed Fee, V = Cost Plus Incentive, Y = Time and Materials, Z = Labor Hours	24.	
<b>CICA APPLICABILITY</b> A = CICA Applicable, B = Purchase Orders/BPA Calls Using Simplified Acquisition Procedures, C = Subject to Statute Other Than CICA, D = Pre-CICA, E = Commercial Item Acquisition Procedures Under Test Program	25.	
<b>SOLICITATION PROCEDURES (Complete only if Item 25 = A)</b> A = Full and Open Competition - Sealed Bid, B = Full and Open Competition - Competitive Proposal, C = Full and Open Competition - Combination, D = Architect - Engineer Procedures, E = Basic Research, F = Multiple Award Schedule, G = Alternative Sources, H = Reserved, J = Reserved, K = Set-Aside, L = Other Than Full and Open Competition	26.	
<b>AUTHORITY FOR OTHER THAN FULL AND OPEN COMPETITION (Complete only if Item 26 = L)</b> A = Unique Source, B = Follow-on Contract, C = Unsolicited Research Proposal, D = Patent/ Data Rights, E = Utilities, F = Standardization, G = Only One Source - Other, H = Urgency, J = Mobilization, Essential R&D Capability or Expert Services, K = Reserved, L = International Agreement, M = Authorized by Statute, N = Authorized for Resale, P = National Security, Q = Public Interest	27.	
<b>NUMBER OF OFFERS RECEIVED (Complete Only if Item 25 = A or E)</b> A = 1, B = 2-5, C = 6-10, D = 11-15, E = 16-20, F = 21-50, G = Over 50	28.	
<b>EXTENT COMPETED</b> A = Competed Action, B = Not Available for Competition, C = Follow-on to Contract Action, D = Not Competed	29.	
<b>TYPE OF CONTRACTOR</b> A = Small Disadvantaged Business, B = Other Small Business, C = Large Business, D = JWOD Nonprofit Agency, E = Educational Institution, F = Hospital, G = Nonprofit Organization, H = Reserved, J = Reserved, K = State/Local Government, L = Foreign Contractor, M = Domestic Contractor Performing Outside US, U = Historically Black College/University or Minority Institution (HBCU/MI)	30.	
<b>WOMEN-OWNED BUSINESS</b> Y = Yes, N = No	31.	
<b>HUBZONE SMALL BUSINESS CONCERN</b> Y = Yes, N = No	32.	
<b>HUBZONE PROGRAM</b> A = HUBZone Sole Source, B = HUBZone Set-Aside, C = HUBZone Price Evaluation Preference, D = Combined HUBZone Preference/Small Disadvantaged Business Price Adjustment, E = Not Applicable	33A.	
<b>SMALL DISADVANTAGED BUSINESS PROGRAM</b> A = 8(a) Contract Award, B = 8(a) with HUBZone Priority, C = SDB Set-Aside, D = SDB Price Evaluation Adjustment, E = SDB Participating Program, F = Not Applicable	33B.	
<b>OTHER PREFERENCE PROGRAMS</b> A = Directed to JWOD Nonprofit Agency, B = Small Business Set-Aside, C = Buy Indian, D = No Preference/Not Listed, E = Very Small Business Set-Aside	33C.	
<b>HUBZONE PRICE EVALUATION PREFERENCE PERCENT DIFFERENCE</b>	33D.	
<b>SDB PRICE EVALUATION ADJUSTMENT PERCENT DIFFERENCE</b>	33E.	
<b>SUBCONTRACTING PLAN (Small, Small Disadvantaged, and Women-Owned Small Business)</b> A = Required, B = Not Required	34.	

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ITEM NAME		ITEM #	RESPONSE
<b>SUBJECT TO LABOR STATUTES</b> A = Walsh-Healey Act, B = Reserved, C = Service Contract Act, D = Davis-Bacon Act, E = Not Subject to Walsh-Healey, Service Contract, or Davis-Bacon Acts		35.	
ESTIMATED CONTRACT COMPLETION DATE (YYYYMM)		36.	
CONTRACTOR'S TIN		37.	
COMMON PARENT'S NAME		38.	
COMMON PARENT'S TIN		39.	
<b>VETERAN-OWNED SMALL BUSINESS (VOSB)</b> A = Service Disabled Veteran Owned Small Business, B = Other Veteran Owned Small Business, C = Not Veteran Owned Small Business		40.	
<b>MULTIPLE AWARD CONTRACT FAIR OPPORTUNITY</b> A = Fair Opportunity Process, B = Urgency, C = One/Unique Source, D = Follow on Contract, E = Minimum Guarantee		41.	
<b>SMALL BUSINESS COMPETITIVENESS DEMONSTRATION PROGRAM</b> <b>(Applicable to AGR, DOD, DOE, DOI, DOT, EPA, GSA, HHS, NASA, and VA)</b>			
<b>DEMONSTRATION PROGRAM</b> Y = Yes, N = No		42.	
<b>EMERGING SMALL BUSINESS</b> Y = Yes, N = No		43.	
<b>EMERGING SMALL BUSINESS RESERVE AWARD</b> Y = Yes, N = No		44.	
<b>SIZE OF SMALL BUSINESS</b> Number of Employees A = 50 or less, B = 51 - 100, C = 101 - 250, D = 251 -500, E = 501 - 750, F = 751 - 1,000, G = Over 1,000 OR Average Annual Gross Revenue M = \$1,000,000 or less, N = \$1,000,001 - \$2,000,000, P = \$2,000,001 - \$3,500,000, R = \$3,500,001 - \$5,000,000, S = \$5,000,001 - \$20,000,000, T = \$10,000,001 - \$17,000,000, Z = Over \$17,000,000		45.	
FUNDING AGENCY		46A.	
FUNDING AGENCY - DODAAC		46B.	
<b>FUNDING AGENCY - COMMERCIAL ITEM CATEGORY</b> A = Commercially Available Off-The-Shelf Item, B = Other Commercial Item, C = Nondevelopmental Item, D = Noncommercial Item, E = Commercial Service, F = Noncommercial Service.		46C.	
<b>FUNDING AGENCY - REASON FOR PURCHASE</b> A = Convenience and Economy, B = Expertise, C = Specifically Authorized, D = Authorized by Executive Order, E = Modification or Extension, F = Other		46D.	
<b>FUNDING AGENCY - CLINGER-COHEN ACT</b> Y = Yes, N = No		46E.	
OPTIONAL REPORTED DATA ELEMENTS		47.	
48. FOR AGENCY INTERNAL USE			
49. CONTRACTING OFFICER OR REPRESENTATIVE			
a. TYPED NAME	b. SIGNATURE	TELEPHONE	DATE SUBMITTED
		c .AREA CODE      NUMBER	